

**San Dieguito Union High School District
PERSONNEL COMMISSION**

Regular Meeting Agenda

3:30 P.M. August 13, 2024

SDUHSD District Office

710 Encintas Blvd, Encintas , CA 92024

(public may attend in person or virtually)

PUBLIC COMMENTS

Every agenda for regular meetings shall provide an opportunity for members of the public to directly address the commission on any item of interest to the public, before or during the commission's consideration of the item.

If you wish to speak regarding an item on the agenda, we request that you email the Director of Classified Personnel at susan.gray@sduhsd.net by 3:00 pm the day of the meeting or, if the meeting is being conducted in-person, you may complete a speaker slip located at the entrance to the meeting room prior to the start of the meeting. We request that you include your name, organization you represent (if applicable) and the nature of your comment including whether it is related to a specific item number on the agenda or a non-agenda item. If your comment is related to an item on the agenda, it will be heard at the time of the item. All non-agenda items will be heard during the public comments portion of the meeting. In accordance with Government Code §54954.2(3), no action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the commission, or the commission itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.

Complaints or charges against an employee are not permitted in an open meeting of the Personnel Commission. Instead, such matters should be provided in writing to the Commission through the Classified Personnel Office.

AGENDA POSTING REQUIREMENTS

In accordance with the Brown Act and Personnel Commission Rules, agenda for Regular Personnel Commission Meetings will be posted at least 72 hours prior to the meeting. Agendas for Special Meetings will be posted at least 24 hours prior to the meeting.

PUBLIC INSPECTION OF DOCUMENTS

A copy of this agenda with all the supporting documents is available for review on the district website, www.sduhsd.net. In addition, a copy of the Personnel Commission Rules and Regulations may also be found on the district website. If you are unable to access the agenda packet on the website, please email susan.gray@sduhsd.net to receive a copy.

RECORDING OF PERSONNEL COMMISSION MEETINGS

All meetings of the Personnel Commission are audio and/or video recorded for record keeping purposes. Individuals may request the audio recording by emailing the director at susan.gray@sduhsd.net after the conclusion of the meeting. Recordings will be kept on file for 90 days following the date of the meeting.

CELL PHONES/ELECTRONIC DEVICES

As a courtesy to all attendees, please silence all electronic devices to silent mode and engage in conversations outside the meeting room. When meetings are conducted virtually, please mute your computer audio until you have been called to speak.

REQUESTS FOR DISABILITY-RELATED MODIFICATIONS OR ACCOMODATIONS

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations including auxiliary aids or services, in order to participate in the public meetings of the Personnel Commission, please contact the Classified Personnel Office at (760) 753-6491 x5543. Notification 72 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the Commission shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for the persons with a disability.

**San Dieguito Union High School District
PERSONNEL COMMISSION**

Regular Meeting Agenda

3:30 PM, August 13, 2024

MEETING/OPEN SESSION

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Agenda for the August 13, 2024, Personnel Commission Regular Meeting.
Public Comments, if any
Motion by_____, second by_____, to approve the agenda for the August 13, 2024, Personnel Commission Regular Meeting.
4. Approval of the Minutes for the July 29, 2024, Personnel Commission Regular Meeting.
Public Comments, if any
Motion by_____, second by_____, to approve the minutes of the July 29, 2024, Personnel Commission Regular Meeting.
5. PUBLIC COMMENTS ON NON-AGENDA ITEMS
No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the commission, or the body itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.
 - A. California School Employees Association
 - B. San Dieguito Union High School District
 - C. Public

ACTION ITEMS (See Supplements)

6. ELIGIBILITY LISTS TO BE RATIFIED/APPROVED

Public Comments, if any

- A. Motion by_____, second by_____, to approve an Eligibility List for Health Technician, SR32, Open/Promotional-Dual Certification, updated 07/19/2024, individual eligibility valid for six months.
- B. Motion by_____, second by_____, to approve an Eligibility List for Human Resources Technician, SR42, Open/Promotional-Dual Certification, updated 07/22/2024, individual eligibility valid for six months.
- C. Motion by_____, second by_____, to approve a Continuous Filing Eligibility List for Instructional Assistant - SpEd, SR34, Open/Promotional-Dual Certification, updated 07/23/2024, individual eligibility valid for six months.
- D. Motion by_____, second by_____, to approve a Continuous Filing Eligibility List for Instructional Assistant – Multilingual Learners, SR31, Open/Promotional-Dual Certification, updated 07/23/2024, individual eligibility valid for six months.
- E. Motion by_____, second by_____, to approve a Continuous Filing Eligibility List for Instructional Assistant SpEd (Behavior Intervention), SR36, Open/Promotional-Dual Certification, updated 07/24/2024, individual eligibility valid for six months.
- F. Motion by_____, second by_____, to approve a Continuous Filing Eligibility List for Custodian, SR32, Open/Promotional-Dual Certification, updated 07/30/2024, individual eligibility valid for six months.
- G. Motion by_____, second by_____, to approve a Continuous Filing Eligibility List for Instructional Assistant - SpEd, SR34, Open/Promotional-Dual Certification, updated 07/30/2024, individual eligibility valid for six months.
- H. Motion by_____, second by_____, to approve a Continuous Filing Eligibility List for School Bus Driver, SR38, Open/Promotional-Dual Certification, updated 07/30/2024, individual eligibility valid for six months.
- I. Motion by_____, second by_____, to approve a Continuous Filing Eligibility List for Instructional/Personal Care Assistant - SpEd, SR37, Open/Promotional-Dual Certification, updated 08/05/2024, individual eligibility valid for six months.
- J. Motion by_____, second by_____, to approve a Continuous Filing Eligibility List for Nutrition Services Assistant I, SR25, Open/Promotional-Dual Certification, updated 08/05/2024, individual eligibility valid for six months.
- K. Motion by_____, second by_____, to approve an Eligibility List for School Plant Supervisor – High School, SR41, Promo Only, updated 08/05/2024, individual eligibility valid for six months.

7. ELIGIBILITY LISTS TO BE ESTABLISHED/RECRUITMENTS POSTED

Public Comments, if any

- A. Motion by _____, second by _____, to establish a six-month Eligibility List for Human Resources Technician, SR42, Open/Promotional – Dual Certification.
- B. Motion by _____, second by _____, to establish a six-month Eligibility List for Nutrition Services – Transporter I, SR27, Open/Promotional – Dual Certification.
- C. Motion by _____, second by _____, to establish a six-month Eligibility List for Learning Commons Technician II, SR42, Open/Promotional – Dual Certification.

8. ASSEMBLY BILL 2088

Public Comments, if any

- A. Legislative Update & Discussion of opposition to AB 2088 (see attached draft letter)
- B. Motion by _____, second by _____, to formally oppose AB 2088 and to authorize Director to send letter of opposition.

DISCUSSION/INFORMATION ITEMS (See Supplements)

9. STAFF COMMENTS ON PERSONNEL ACTIVITIES

Public Comments, if any

- A. Vacancy Report Summary
- B. Vacancy Report
- C. Personnel List Report

10. CORRESPONDENCE

Public Comments, if any

11. NEXT PERSONNEL COMMISSION MEETING

The next Regular meeting of the Personnel Commission is scheduled for Tuesday, September 10, 2024 at 3:30 p.m.

12. ADJOURNMENT

**San Dieguito Union High School District
PERSONNEL COMMISSION**

Regular Meeting Minutes

3:30 PM, July 29, 2024

MEETING/OPEN SESSION

1. Call to Order
The meeting was called to order at 3:42 p.m. by Commissioner JOHN BAIRD.
2. Pledge of Allegiance
Commissioner Baird led the pledge of allegiance.

Personnel Commissioners in Attendance

Justin Cunningham
John Baird

Personnel Commission Staff in Attendance

Susan Gray, Director of Classified Personnel
Barbara Bass, Human Resources Analyst

3. Approval of the Agenda for the July 29, 2024, Personnel Commission Regular Meeting.
Public Comments - None
Motioned by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve the agenda for the July 29, 2024, Personnel Commission Regular Meeting.
John Baird
Justin Cunningham
Passed with Two Ayes
4. Approval of the Minutes for the June 25, 2024, Personnel Commission Regular Meeting.
Public Comments - None
Motioned by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve the minutes of the June 25, 2024, Personnel Commission Regular Meeting.
John Baird
Justin Cunningham
Passed with Two Ayes

5. PUBLIC COMMENTS ON NON-AGENDA ITEMS

No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the commission, or the body itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.

- A. California School Employees Association - *None*
- B. San Dieguito Union High School District - *None*
- C. Public - *None*

ACTION ITEMS (See Supplements)

6. ELIGIBILITY LISTS TO BE RATIFIED/APPROVED

Public Comments - None

- A. Motioned by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve an Eligibility List for Director of Student Information Services, Management, SR4, Promo Only, updated 06/21/2024, individual eligibility valid for six months.
John Baird
Justin Cunningham
Passed with Two Ayes
- B. Motioned by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve an Eligibility List for Nutrition Services Assistant - Floater, SR26, Open/Promotional-Dual Certification, updated 06/25/2024, individual eligibility valid for six months.
John Baird
Justin Cunningham
Passed with Two Ayes
- C. Motioned by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve an Eligibility List for Administrative Assistant II, SR40, Open/Promotional-Dual Certification, updated 06/28/2024, individual eligibility valid for six months.
John Baird
Justin Cunningham
Passed with Two Ayes
- D. Motioned by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve a Continuous Filing Eligibility List for Campus Supervisor, SR32, Open/Promotional-Dual Certification, updated 07/01/2024, individual eligibility valid for six months.

John Baird
Justin Cunningham
Passed with Two Ayes

- E. Motioned by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve an Eligibility List for Administrative Assistant I, SR38, Open/Promotional-Dual Certification, updated 07/08/2024, individual eligibility valid for six months.

John Baird
Justin Cunningham
Passed with Two Ayes

- F. Motioned by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve a Continuous Filing Eligibility List for Instructional Assistant SpEd, SR34, Open/Promotional-Dual Certification, updated 07/09/2024, individual eligibility valid for six months.

John Baird
Justin Cunningham
Passed with Two Ayes

- G. Motioned by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve a Continuous Filing Eligibility List for Instructional Assistant – SpEd (Behavior Intervention), SR36, Open/Promotional-Dual Certification, updated 07/10/2024, individual eligibility valid for six months.

John Baird
Justin Cunningham
Passed with Two Ayes

- H. Motioned by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve an Eligibility List for Receptionist, SR32, Open/Promotional-Dual Certification, updated 07/10/2024, individual eligibility valid for six months.

John Baird
Justin Cunningham
Passed with Two Ayes

- I. Motioned by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve a Continuous Filing Eligibility List for Instructional/Personal Care Assistant - SpEd, SR37, Open/Promotional-Dual Certification, updated 07/15/2024, individual eligibility valid for six months.

John Baird
Justin Cunningham
Passed with Two Ayes

- J. Motioned by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve a Continuous Filing Eligibility List for Instructional Assistant – SpEd (Behavior Intervention), SR36, Open/Promotional-Dual Certification, updated 07/15/2024, individual eligibility valid for six months.

John Baird
Justin Cunningham
Passed with Two Ayes

- K. Motioned by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve a Continuous Filing Eligibility List for Student Health Care Specialist, SR40,

Open/Promotional-Dual Certification, updated 07/16/2024, individual eligibility valid for six months.

John Baird

Justin Cunningham

Passed with Two Ayes

- L. Motioned by JUSTIN CUNNNGHAM, seconded by JOHN BAIRD, to approve a Continuous Filing Eligibility List for Campus Supervisor, SR32, Open/Promotional-Dual Certification, updated 07/19/2024, individual eligibility valid for six months.

John Baird

Justin Cunningham

Passed with Two Ayes

7. ELIGIBILITY LISTS TO BE ESTABLISHED/RECRUITMENTS POSTED

Public Comments- None

- A. Motioned by JUSTIN CUNNNGHAM, seconded by JOHN BAIRD, to establish a six-month Eligibility List for Health Technician, SR32, Open/Promotional – Dual Certification.

John Baird

Justin Cunningham

Passed with Two Ayes

- B. Motioned by JUSTIN CUNNNGHAM, seconded by JOHN BAIRD, to establish a six-month Eligibility List for School Plant Supervisor – High School, SR41, Promo Only.

John Baird

Justin Cunningham

Passed with Two Ayes

- C. Motioned by JUSTIN CUNNNGHAM, seconded by, to establish a six-month Eligibility List for Custodian, SR32, Open/Promotional – Dual Certification.

John Baird

Justin Cunningham

Passed with Two Ayes

8. JOB DESCRIPTION REVISION

Public Comment - None

- A. Motioned by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD to adopt the proposed revisions to the Van Driver – Student Transportation Job Description, including adopting the proposed title change to School Bus Driver Trainee.

John Baird

Justin Cunningham Passed with Two Ayes

DISCUSSION/INFORMATION ITEMS (See Supplements)

9. STAFF COMMENTS ON PERSONNEL ACTIVITIES

Public Comments - None

A. Vacancy Report Summary

B. Vacancy Report

10. CORRESPONDENCE

Public Comments - None

11. NEXT PERSONNEL COMMISSION MEETING

The next Regular meeting of the Personnel Commission is scheduled for Tuesday, September, 10, 2024 at 3:30 p.m.

12. ADJOURNMENT – 4:10 p.m.

**San Dieguito Union High School District
Personnel Commission**

Health Technician

Eligibility List

Open/Promo-Dual Certification

Date: 7/19/2024

Applicant ID	Rank	Expiration Date	Source
1693	1	1/19/2025	Promo
1787	2	1/19/2025	Open
1719	2	1/19/2025	Open
1754	3	1/19/2025	Open

Please note: individual eligibility list is valid for 6 months.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Human Resources Technician

Eligibility List

Open/Promo-Dual Certification

Effective Date: 7/22/2024

Applicant ID	Rank	Expiration Date	Source
1776	1	1/22/2025	Open
1605	2	1/22/2025	Promo
1775	3	1/22/2025	Open
1705	3	1/22/2025	Open
1726	4	1/22/2025	Promo
1727	5	1/22/2025	Open

Please note: individual eligibility list is valid for 6 months.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Instructional Assistant SpEd

Eligibility List-Continuous Filing

Open/Promo-Dual Certification

Updated Date: 7/23/2024

Applicant ID	Rank	Expiration Date	Source
1551	1	12/12/2024	Promo
1687	2	1/9/2025	Open
1742	2	1/9/2025	Open
1723	2	1/9/2025	Open
1801	2	1/23/2025	Open
1865	2	1/23/2025	Open

*Please note: individual eligibility list is valid for 6 months.
Scores are merged each time the exam is administered.*

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Instructional Assistant - Multilingual Learners

Eligibility List-Continuous Filing

Open/Promo-Dual Certification

Date: 7/23/2024

Applicant ID	Rank	Expiration Date	Source
1763	1	1/23/2025	Open
1808	2	1/23/2025	Open
1590	3	12/17/2024	Open

Please note: individual eligibility list is valid for 6 months.

Scores are merged each time the exam is administered.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Instructional Assistant SpEd-Behavior Intervention

Eligibility List-Continuous Filing

Open/Promo-Dual Certification

Updated Date: 7/24/2024

Applicant ID	Rank	Expiration Date	Source
1718	1	1/10/2025	Open
492	2	11/13/2024	Open
1743	2	1/10/2025	Open
1783	2	1/15/2025	Open
1875	2	1/24/2025	Open
526		7/11/2027	Reinstatement

Please note: individual eligibility list is valid for 6 months.

Scores are merged each time the exam is administered.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Custodian

Eligibility List-Continuous Filing
Open/Promo-Dual Certification

Date: 7/30/2024

Applicant ID	Rank	Expiration Date	Source
7215041	1	10/17/2024	Open
1879	2	1/30/2025	Open
415	3	11/21/2024	Open

*Please note: individual eligibility list is valid for 6 months.
Scores are merged each time the exam is administered.*

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Instructional Assistant SpEd

Eligibility List-Continuous Filing

Open/Promo-Dual Certification

Updated Date: 7/30/2024

Applicant ID	Rank	Expiration Date	Source
1551	1	12/12/2024	Promo
1687	2	1/9/2025	Open
1742	2	1/9/2025	Open
1723	2	1/9/2025	Open
1801	2	1/23/2025	Open
1865	2	1/23/2025	Open
1888	2	1/25/2025	Open
1951	2	1/30/2025	Open

Please note: individual eligibility list is valid for 6 months.

Scores are merged each time the exam is administered.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

School Bus Driver

Eligibility List-Continuous

Open/Promo-Dual Certification

Effective Date: 7/30/2024

Applicant ID	Rank	Expiration Date	Source
1933	1	1/30/2025	Open

Please note: individual eligibility list is valid for 6 months.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Instructional/Personal Care Assistant SpEd

Eligibility List-Continuous Filing

Open/Promo-Dual Certification

Updated Date: 8/5/2024

Applicant ID	Rank	Expiration Date	Source
1825	1	2/5/2025	Open
1804	2	1/15/2025	Open

Please note: individual eligibility list is valid for 6 months.

Scores are merged each time the exam is administered.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

Nutrition Services Assistant I

Eligibility List-Continuous Filing
Open/Promo-Dual Certification

Effective Date: 8/5/2024

Applicant ID	Rank	Expiration Date	Source
1997	1	2/5/2025	Open

Please note: individual eligibility list is valid for 6 months.

S. Gray

**San Dieguito Union High School District
Personnel Commission**

School Plant Supervisor - High School

Eligibility List

Promo Only

Date: 8/5/2024

Applicant ID	Rank	Expiration Date	Source
1770	1	2/5/2025	Promo
1752	2	2/5/2025	Promo
1806	3	2/5/2025	Promo
1824	4	2/5/2025	Promo

Please note: individual eligibility list is valid for 6 months.

S. Gray



710 Encinitas Boulevard, Encinitas, CA 92024
Telephone (760) 753-6491
www.sduhsd.net

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Justin Cunningham, Commissioner
Susan Gray, Director

August 13, 2024

The Honorable Anna Caballero
Chair, Senate Appropriations Committee
State Capitol Building, O Street, Room 412
Sacramento, CA 95814

RE: Assembly Bill 2088 (McCarty). K–14 classified employees: part-time or full-time vacancies: public postings. **OPPOSE** (as amended 5/16/24)

Dear Senator Caballero:

On behalf of the San Dieguito Union High School District Personnel Commission, we write in respectful opposition to Assembly Bill 2088 (McCarty), related to school employer hiring of classified positions. This measure would create restrictions on how and when classified position vacancies are filled, to the detriment of TK-14 students and other current and future school employees.

Governor’s Veto Message

We recognize the modifications in AB 2088 from substantially similar legislation that was acted on by the Legislature in 2023 (AB 1699, McCarty) and the technical, clarifying amendments dated May 16, 2024. However, many concerning provisions remain and are summarized by Governor Newsom’s veto message of AB 1699. It states, “While I support the author’s goal of seeking to provide opportunities for current classified staff to apply for other open positions, this bill may have unintended consequences that are not in the best interest of students.”

Priority Given Based on Years of Services Over Relevant Experience

AB 2088 offers “right of first refusal” to an internal employee that meets the minimum qualification of a position who has the most seniority, regardless of the prior positions held with the employer. In an example where multiple internal candidates meet the minimum qualifications, an employee who has ever only worked in an office or warehouse would be guaranteed a TK classroom paraeducator position, bypassing another candidate who has direct experience working with four-year old students. This creates a precedent that a candidate’s time spent with an employer means more than a candidate’s experience and suitability.

We support having every qualified candidate available to fill vacant positions. Local educational agencies (LEAs) and community colleges have established procedures to provide existing employees with opportunities for extra hours or overtime, as appropriate, to minimize the impact of vacancies during the recruitment process. Furthermore, school employers shared that if and when they have an interested, suitable internal candidate to fill a new position or take on new shifts, they encourage those candidates to apply.

Longer Vacancies Mean Student Services Suffer

We are also deeply concerned that AB 2088 would impede timely hiring and prolong vacancies by creating a ten-business day restriction when only internal candidates may apply for and be offered a position. Even when there are no qualified or interested internal candidates, external candidates may not be offered the position for ten business days. Lengthy vacancies mean student services will suffer.

Recruiting individuals into classified, classroom-based positions such as paraprofessionals is particularly crucial at this time because of the need to implement universal transitional kindergarten and the Expanded Learning Opportunities Program. School employers also note the continued need for Individualized Education Plan (IEP) special assistants who serve students with a disability. AB 2088 would create an unnecessary delay before schools may fill a position.

AB 2088 Holds Back Qualified, Existing Classified Staff

Furthermore, while AB 2088 is intended to improve opportunities for classified employees it could have broader, long-lasting negative consequences for recruitment and retention within the classified workforce. Highly qualified internal employees will have limited opportunities to be promoted within the proposed framework without seniority. AB 2088 could further exasperate retention and morale issues as employees struggle to find a promotional pathway that aligns with their career goals. LEAs and community colleges will also be unable to infuse diversity, attract talent, and address the local community's needs unless all minimally qualified internal candidates reject an open assignment.

Added Administrative Burdens Mid-School Year

Finally, should AB 2088 be signed it would require a revamped hiring process to be established less than three months after it becomes law, in the middle of the 2024-25 school year. This creates new costs and demands on existing staff resources without creating a benefit to students or student services.

For the aforementioned reasons, we respectfully oppose AB 2088.

Sincerely,

San Dieguito Union High School Personnel Commission

Jeffery Charles
Chair

John Baird
Vice-Chair

Justin Cunningham
Member

Vacancy Summary Report

August 6, 2024

Site/Department	Full Time	Part Time	Grand Total
Canyon Crest Academy	3	7	10
Carmel Valley Middle School		5	5
COAST Academy		11	11
Diegueno Middle School		2	2
District Office	4		4
La Costa Canyon High School	2	6	8
Maintenance & Operations	3		3
Oak Crest Middle School	2	6	8
Pacific Trails Middle School		6	6
San Dieguito High School Academy		7	7
Torrey Pines High School	2	6	8
Transportation		12	12
Grand Total	16	68	84

Hard to Fill Positions	Count of FTE
Accounting Technician	1
Campus Supervisor	4
Custodian	1
Custodian Floater	1
Grounds/Maintenance Equipment Operator	1
Instructional Assistant - Behavior Intervention	11
Instructional Assistant - Multilingual Learners	5
Instructional Assistant Special Education	9
Instructional/Personal Care Assistant	10
Learning Commons Tech II	1
Nutrition Services Assistant - Transporter I	1
Nutrition Services Assistant I	13
Nutrition Services Assistant II	2
Plumber	1
School Bus Driver	12
Student Health Care Specialist	2
Grand Total	75

Status	Count of Status
Hold	2
Interviews conducted	1
Interviews scheduled	7
Job Offer Pending	2
Pending Job Offer	2
Recruitment in progress	65
Selection Clearing	3
Testing in Progress	2
Grand Total	84

Vacancy Report							
84 Approved Requisitions							
25 Different Job Classifications							
SITE	SLOT	Position	# of Months	# of Hours a Week	# of Hours a Day	FTE	STATUS
District Office	AJ649	Accounting Technician	12	40	8	1.00	Recruitment in progress
Torrey Pines High School	AA307	Administrative Assistant II	10	40	8	1.00	Interviews scheduled
Canyon Crest Academy	AA301	Campus Supervisor	10	40	8	1.00	Recruitment in progress
Oak Crest Middle School	AO537	Campus Supervisor	10	40	8	1.00	Recruitment in progress
La Costa Canyon High School	AK187	Campus Supervisor	10	40	8	1.00	Interviews scheduled
Canyon Crest Academy	AO539	Campus Supervisor	10	40	8	1.00	Recruitment in progress
La Costa Canyon High School	AA159	Custodian (Day Shift)	12	40	8	1.00	Interviews scheduled
Maintenance & Operations	AJ727	Custodian Floater	12	40	8	1.00	Testing in Progress
Torrey Pines High School	AA150	Custodian	12	40	8	1.00	Interviews scheduled
Maintenance & Operations	AI278	Grounds/Maintenance Equipment Operator	12	40	8	1.00	Recruitment in progress
Diegueno Middle School	AA345	Health Technician	10	30	6	0.75	Interviews scheduled
District Office	AC501	Human Resources Technician	12	40	8	1.00	Job Offer Pending
District Office	AM577	Information Technology Support Technician	12	40	8	1.00	Hold
La Costa Canyon High School	AO042	Interpreter for the Deaf and Hard-of-Hearing	10	32.5	6.5	0.81	Hold
Canyon Crest Academy	AQ089	Instructional Assistant - Multilingual Learners	10	19.5	3.9	0.49	Interviews conducted
San Dieguito High School Academy	AQ101	Instructional Assistant - Multilingual Learners	10	19.5	3.9	0.49	Recruitment in progress
San Dieguito High School Academy	AQ102	Instructional Assistant - Multilingual Learners	10	19.5	3.9	0.49	Recruitment in progress
Torrey Pines High School	AQ104	Instructional Assistant - Multilingual Learners	10	19.5	3.9	0.49	Recruitment in progress
Torrey Pines High School	AQ103	Instructional Assistant - Multilingual Learners	10	19.5	3.9	0.49	Recruitment in progress
Pacific Trails Middle School	AQ162	Instructional Assistant - Behavior Intervention	10	30	6	0.75	Recruitment in progress
Canyon Crest Academy	AN488	Instructional Assistant - Behavior Intervention	10	30	6	0.75	Recruitment in progress
La Costa Canyon High School	AP805	Instructional Assistant - Behavior Intervention	10	30	6	0.75	Recruitment in progress
Oak Crest Middle School	AN571	Instructional Assistant - Behavior Intervention	10	30	6	0.75	Recruitment in progress
Oak Crest Middle School	AO547	Instructional Assistant - Behavior Intervention	10	30	6	0.75	Recruitment in progress
COAST Academy	AN154	Instructional Assistant - Behavior Intervention	10	27.5	5.5	0.69	Recruitment in progress
COAST Academy	AI616	Instructional Assistant - Behavior Intervention	10	27.5	5.5	0.69	Recruitment in progress
San Dieguito High School Academy	AN155	Instructional Assistant - Behavior Intervention	10	30	6	0.75	Selection Clearing
San Dieguito High School Academy	AO407	Instructional Assistant - Behavior Intervention	10	30	6	0.75	Recruitment in progress
Torrey Pines High School	AN952	Instructional Assistant - Behavior Intervention	10	30	6	0.75	Recruitment in progress
Torrey Pines High School	AO544	Instructional Assistant - Behavior Intervention	10	30	6	0.75	Recruitment in progress
Canyon Crest Academy	AO933	Instructional Assistant Special Education	10	30	6	0.75	Recruitment in progress
Pacific Trails Middle School	AP609	Instructional Assistant Special Education	10	30	6	0.75	Recruitment in progress
COAST Academy	AP836	Instructional Assistant Special Education	10	30	6	0.75	Recruitment in progress
COAST Academy	AP834	Instructional Assistant Special Education	10	30	6	0.75	Pending Job Offer
COAST Academy	AP835	Instructional Assistant Special Education	10	30	6	0.75	Recruitment in progress
COAST Academy	AP897	Instructional Assistant Special Education	10	30	6	0.75	Recruitment in progress
COAST Academy	AP886	Instructional Assistant Special Education	10	30	6	0.75	Recruitment in progress
San Dieguito High School Academy	AP604	Instructional Assistant Special Education	10	30	6	0.75	Recruitment in progress
Torrey Pines High School	AJ225	Instructional Assistant Special Education	10	30	6	0.75	Recruitment in progress
Carmel Valley Middle School	AJ890	Instructional/Personal Care Assistant	10	30	6	0.75	Recruitment in progress
La Costa Canyon High School	AG366	Instructional/Personal Care Assistant	10	30	6	0.75	Recruitment in progress
La Costa Canyon High School	AO419	Instructional/Personal Care Assistant	10	30	6	0.75	Job Offer Pending
Oak Crest Middle School	AJ216	Instructional/Personal Care Assistant	10	30	6	0.75	Selection Clearing
Pacific Trails Middle School	AP804	Instructional/Personal Care Assistant	10	30	6	0.75	Recruitment in progress
COAST Academy	AH447	Instructional/Personal Care Assistant	10	30	6	0.75	Recruitment in progress
COAST Academy	AD636	Instructional/Personal Care Assistant	10	30	6	0.75	Recruitment in progress
COAST Academy	AN656	Instructional/Personal Care Assistant	10	27.5	5.5	0.69	Recruitment in progress
COAST Academy	AN149	Instructional/Personal Care Assistant	10	27.5	5.5	0.69	Recruitment in progress
Torrey Pines High School	AI308	Instructional/Personal Care Assistant	10	30	6	0.75	Pending Job Offer
Oak Crest Middle School	AG103	Learning Commons Tech II	10	40	8	1.00	Recruitment in progress
Pacific Trails Middle School	AJ950	Nutrition Services Assistant I	10	18.75	3.75	0.47	Recruitment in progress
Carmel Valley Middle School	AH121	Nutrition Services Assistant I	10	19.5	3.9	0.49	Recruitment in progress
Carmel Valley Middle School	AC928	Nutrition Services Assistant I	10	19.5	3.9	0.49	Recruitment in progress
Carmel Valley Middle School	AH035	Nutrition Services Assistant I	10	17.5	3.5	0.44	Recruitment in progress
Canyon Crest Academy	AN609	Nutrition Services Assistant I	10	18.75	3.75	0.47	Recruitment in progress
La Costa Canyon High School	AA238	Nutrition Services Assistant I	10	19.5	3.9	0.49	Recruitment in progress
Diegueno Middle School	AJ075	Nutrition Services Assistant I	10	17.5	3.5	0.44	Recruitment in progress
San Dieguito High School Academy	AO756	Nutrition Services Assistant I	10	15	3	0.36	Recruitment in progress
Oak Crest Middle School	AN328	Nutrition Services Assistant I	10	10	2	0.25	Recruitment in progress
Pacific Trails Middle School	AO545	Nutrition Services Assistant I	10	18.75	3.75	0.47	Recruitment in progress
Canyon Crest Academy	AN671	Nutrition Services Assistant I	10	16.25	3.25	0.41	Recruitment in progress
La Costa Canyon High School	AA241	Nutrition Services Assistant I	10	12.5	2.5	0.25	Recruitment in progress

Vacancy Report							
84 Approved Requisitions							
25 Different Job Classifications							
SITE	SLOT	Position	# of Months	# of Hours a Week	# of Hours a Day	FTE	STATUS
Canyon Crest Academy	AH534	Nutrition Services Assistant I	10	19.5	3.9	0.47	Recruitment in progress
Carmel Valley Middle School	AD298	Nutrition Services Assistant II	10	19.5	3.9	0.47	Recruitment in progress
Pacific Trails Middle School	AK203	Nutrition Services Assistant II	10	19.5	3.9	0.47	Recruitment in progress
San Dieguito High School Academy	AI750	Nutrition Services Assistant - Transporter I	10	30	6	0.75	Recruitment in progress
Maintenance & Operations	AA211	Plumber	12	40	8	1.00	Testing in Progress
District Office	AI276	Receptionist	12	40	8	1.00	Recruitment in progress
Transportation	AA513	School Bus Driver	10	35	7	0.875	Recruitment in progress
Transportation	AA531	School Bus Driver	10	35	7	0.875	Recruitment in progress
Transportation	AA507	School Bus Driver	10	35	7	0.875	Selection Clearing
Transportation	AA510	School Bus Driver	10	35	7	0.875	Recruitment in progress
Transportation	AA515	School Bus Driver	10	35	7	0.875	Recruitment in progress
Transportation	AF521	School Bus Driver	10	35	7	0.875	Recruitment in progress
Transportation	AE711	School Bus Driver	10	35	7	0.875	Recruitment in progress
Transportation	AA516	School Bus Driver	10	35	7	0.875	Recruitment in progress
Transportation	AA525	School Bus Driver	10	35	7	0.875	Recruitment in progress
Transportation	AE717	School Bus Driver	10	35	7	0.875	Recruitment in progress
Transportation	AA527	School Bus Driver	10	35	7	0.875	Recruitment in progress
Transportation	AA512	School Bus Driver	10	35	7	0.875	Recruitment in progress
Canyon Crest Academy	AB226	School Plant Supervisor - High School	12	40	8	1.00	Interviews scheduled
Canyon Crest Academy	AE650	Secretary - Part Time	10	19.5	3.9	0.49	Interviews scheduled
Oak Crest Middle School	AO341	Student Health Care Specialist	10	30	6	0.75	Recruitment in progress
Oak Crest Middle School	AO340	Student Health Care Specialist	10	30	6	0.75	Recruitment in progress

Classified Personnel List

June 13, 2024

Classified Personnel Listing - June 13, 2024

Personnel Action	Classification	Last Name	First Name	Job Title	Site	Effective Date	Inactive Date	FTE	Reason
Change In Assignment	Classified	Abney	Ann	Nutrition Services Assistant II	EWMS-Cafe	08/08/2024		0.47	Transfer
Change In Assignment	Classified	Harris	Krystle	Nutrition Services Supervisor	TPHS-Cafe	08/01/2024		1.00	Transfer
Employment	Classified	Bostwick	Linda	Instructional Assistant - SpED	SDA		05/31/2024	0.75	Retirement
Employment	Classified	Cheung	Shui Har	Custodian	PTMS	05/13/2024		1.00	Vacancy
Employment	Classified	Espinoza	Angela	Instructional Assistant - SpED (BI)	LCC	05/13/2024		0.75	Promotion
Employment	Classified	Geiger	Darrian	Secretary	PTMS	05/23/2024		1.00	Vacancy
Employment	Classified	Guizar	Delia	Instructional Assistant Multilingual	SDA	08/08/2024		0.49	Vacancy
Employment	Classified	Martinez	Jessenia	Custodian Floater	Maintenance & Operations	05/20/2024		1.00	Vacancy
Employment	Classified	Mora Robles	Marcela	School Bus Driver	Transportation	05/08/2024		0.50	Vacancy
Employment	Classified	Perez	Fernando	Electrician	Facilities-Construction	06/03/2024		1.00	Vacancy
Employment	Classified	Pike	Patricia	Administrative Assistant I	CVMS		05/31/2024	1.00	Retirement
Employment	Classified	Rhodes	Lesley	Executive Assistant	District Office	05/14/2024		1.00	Vacancy
Employment	Classified	Symans	Adrienne	Secretary	TPHS	05/07/2024		1.00	Vacancy
Employment	Classified	Tran	Hao	Nutrition Services Assistant I	TPHS	08/08/2024		0.49	Transfer
Resignation	Classified	Cunning	James	Plumber	Facilities-Construction		07/19/2024	1.00	Resignation
Resignation	Classified	Patton	Zuzana	Nutrition Services Assistant I	CCA-Cafe		08/01/2024	0.47	Resignation
Resignation	Classified	Rhodes	Lesley	Executive Assistant	District Office		06/28/2024	1.00	Retirement
Resignation	Classified	Santos-Ramirez	Jesus	Administrative Assistant II	District Office		05/31/2024	1.00	Resignation

Classified Personnel List

June 13, 2024

Resignation	Classified	Toledo	Adriana	Secretary	SDA		06/05/2024	1.00	Resignation
Termination	Classified	Damian	Joshua	Instructional/Personal Care Assistant	LCC		05/03/2024	0.75	Termination
Termination	Classified	Gross	Eric	Instructional Assistant SpED	SDA		05/28/2024	0.75	Release From Probation
Termination	Classified	Santana	Dulce	Student Health Care Specialist	OCMS		05/02/2024	0.75	Release From Probation
Termination	Classified	Serrato	Michael	Campus Supervisor	EWMS		05/17/2024	1.00	Release From Probation